



DEPARTMENT OF THE AIR FORCE  
WASHINGTON DC

OFFICE OF THE ASSISTANT SECRETARY

25 October 2019

MEMORANDUM FOR DISTRIBUTION C  
MAJCOMs/FOAs/DRUs

FROM: SAF/MR  
1660 Air Force Pentagon  
Washington, DC 20330-1660

SUBJECT: FY20 Civilian Permanent Change of Station (PCS) Entitlements

Emergent funding issues have resulted in a \$54M shortfall in the centrally managed civilian PCS budget for FY20. While there has been success in fully funding the program in FY21 and the out-years, execution-year funding will be used in the interim to offset the funding shortfall. As such, steps must be taken to both reduce PCS requirements and spending.

For all on-boarding actions starting 1 December 2019 and until further notice, the following adjustments are temporarily in effect for the identified discretionary entitlements as provided for in AFMAN 36-606 for both the centrally managed PCS account and PCS moves executed under MAJCOM/Wing budgets:

- (a) **Dwell time:** The 36-month minimum CONUS dwell time (AFMAN 36-606, para. ~~2.21.1~~) will be set to 48-months. Exceptions noted in AFMAN 36-606 remain in effect.  
\*5.7.1.
- (b) **Waivers to dwell time:** Waivers for all centrally funded personnel (CONUS and OCONUS) may be approved by MAJCOM/A1s or equivalent in accordance with the Joint Travel Regulation and AFMAN 36-606 guidance. MAJCOM approved moves will be funded from MAJCOM/Wing budgets.
- (c) **House Hunting Trip (HHT):** Time allowed for HHT will be reduced from a maximum of ten (10) days to a maximum of five (5) days, including travel days (AFMAN 36-606, para ~~2.22.3.1~~).
- \*5.8.3.1.

The AFPC Civilian Force Management Branch, AFPC/DP3CM, is responsible for implementing this guidance and will address any implementation issues. They may be contacted at [afpc.dp3cm.civforcemgtbranch@us.af.mil](mailto:afpc.dp3cm.civforcemgtbranch@us.af.mil).

  
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\*These changes will be incorporated into the new AFMAN36-606, publication anticipated early May 2022.

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